Explanatory statement for NHET-Sim participants and faculty

**Title:** Evaluation of a national health education and training in simulation training program

**Research team:** Professor Debra Nestel, Associate Professor Margaret Bearman, Ms Clare Byrne

My name is Debra Nestel and I am Professor of Simulation Education in Healthcare, School of Rural Health, HealthPEER, Monash University. I am conducting a research project evaluating the National Health Education and Training in Simulation (NHET-Sim) Program. Funded by Health Workforce Australia, the NHET-Sim program is designed to develop a cohort of educators and technicians who can develop, prepare and deliver simulation-based education in multidisciplinary teams working in a variety of contexts.

There are two main aims of this evaluation. First, to determine what facilitates and constrains the development of a national training program for simulation educators and technicians. Second, to determine the extent to which the NHET-Sim Program can address the simulation educator and technician workforce needs.

We will be inviting all participants and faculty of the NHET-Sim Program to participate in the evaluation. We will ask you to complete questionnaires, make your de-identified online module entries available for the evaluation database and participate in an individual interview (only for some participants and faculty).

**Questionnaires**
The first questionnaire is the initial registration form. The second is the Program completion survey completed four to six weeks after you finish the NHET-Sim Program. These questionnaires will be available online and should take up to five minutes to complete.

**Online module entries**
These materials form part of your NHET-Sim Program activity.

**Workshop and online tutorial evaluations**
These will be completed after you attend a face-to-face workshop and/or online tutorials. These forms should take up to five minutes to complete. We have built in Program time to accommodate their completion.

**Interviews**
Selected participants and faculty will also be invited to participate in a telephone interview exploring their experiences of the NHET-Sim Program. Interviews will last up to one hour. You are asked in your initial registration form if you are interested in being involved in an interview. These will be audio recorded and transcripts will be made by an external agency. Transcripts will be de-identified prior to analysis. It is not possible to de-identify audio recordings. However, audio-recordings will not be used after transcription but stored according to University regulations.
I do not envisage you will experience discomfort as a result of participating in the questionnaires or the interviews. However, counselling services are available if you become distressed at any time during your participation. If you do need counselling associated with your role in this project please contact Lifeline on 1800 350 359.

Being in this study is voluntary and you are under no obligation to participate. Participants who choose not to consent for their data to be included in the educational research study can still participate fully in the NHET-Sim Program. You may withdraw from your online and interview involvement at any stage. If you decide to withdraw please contact the project manager Clare Byrne and she will ensure that your information is removed from the evaluation database.

Storage of the data collected will adhere to the University regulations and kept on University premises in a locked cupboard/filing cabinet for five years.

A report of the study may be submitted for publication. Individual participants will not be identifiable in this report or any other materials emanating from this project.

If you would like to be informed of the aggregate research findings, please contact Debra Nestel on 9902 6201. The findings are accessible for five years.

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<tr>
<th>If you would like to contact the researchers about any aspect of this study, please contact the Chief Investigator:</th>
<th>If you have a complaint concerning the manner in which this research CF 12/4035 – 2012001933 is being conducted, please contact:</th>
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Consent form for NHET-Sim participants and faculty

Participants will be asked to selected Yes or No for the following to give consent to be involved in this research:

I agree to take part in the research project specified above. I have had the project explained to me, and I have read the explanatory statement, which I will keep for my records.

☐ Yes ☐ No

I agree to complete a questionnaire documenting my demographic and professional experiences

☐ Yes ☐ No

I agree to my de-identified online module entries being included in the evaluation of the NHET-Sim program

☐ Yes ☐ No

I agree to be invited to participate in an individual interview on my experiences of the NHET-Sim program

☐ Yes ☐ No

I understand that my participation is voluntary; that I can choose not to participate in part or all of the project, and that I can withdraw at any time.